

LAKEBRIDGE ASSOCIATION NO. 4

DECEMBER 2013

Email: lakebridge4@yahoo.com  Website: www.lakebridge4.org
Mail dues to: 3500 - 67th St East, IGH 55076-1605

Next Meeting Date

There will be no December meeting

Annual Meeting

Proposal regarding management company: THANKS to all who volunteered for jobs. Welcome new board members: Cindy Heinzer and Kathy Fischer. We are able to avoid hiring a management company if enough people volunteer to help out. Volunteers are still needed for some positions.

Insurance Policy

The committee will continue to investigate a master insurance policy and more info will be available later. We are looking into seeing if it would be a savings for homeowners to pay their share of the master policy (through dues) and insure their contents and the master policy deductible on their own rather than having homeowners insure their structure and contents as we do now.

Jobs needed

Volunteers are needed for these Association Jobs

Note: Many of these positions may be shared. Many can be done without attending monthly meetings. Board members will contact responsible persons after the monthly meeting by phone or email with details of what is needed. Reports back to the board may be done by email when the work is completed or in monthly email updates. THANK YOU for considering volunteering

Position

Description

Person(s) responsible

Board Members

Attend monthly meetings, vote on issues

(Board of 3-7) Current: Sue Pietsch, Shannon Cobb. New or returning: Deb Kniebel, Kathy Fischer, Cindy Heinzer *Two openings

Architectural Control Committee (ACC)

Review and approve/deny alteration requests; send letters/fines for rules violations

(3 or more needed) Sue Pietsch, Cindy Heinzer *One or more openings

Repairs

Receive repair requests/contact repair persons and make sure work is completed to satisfaction / approve payment

Shannon Cobb

*One or more openings

Lawn and Snow

Monitor work/ receive concerns from homeowners and discuss same with contractor

Sharon Sullivan and Millie Milinarevich

Insurance

Maintain insurance files and contact homeowners who do not submit yearly proof of insurance

Sharon Sturdivant

Newsletter

Write, copy and distribute newsletters on a regular basis, monthly when possible

Catherine Stock

Joyce Lundell will distribute

Trees

Once a year contact, schedule and monitor tree trimming

*One or two needed

Sanitary Sewers

Once a year contact, schedule and monitor sewer cleaning

*One or two needed

Association Mailing

One a year for annual meeting and occasionally for other special mailings, copy, stuff envelopes and mail notices

Shannon Cobb

Home Sales

Provide your phone number for contacts by realtors listing Lakebridge properties, answer their questions and prepare disclosure documents for closing

(Must be board member)

Deb Kniebel

Budget Committee

Attend a few spring meetings to prepare a budget for board approval, contact contractors to update reserve estimates as needed

(3-5, including at least one board member)

Sue Pietsch, Deb Kniebel, Linda Krech, Mertz Hebert, Marge Stetler

Lakeshore Maintenance

Work with Lakebridge 1, 2, 3 to coordinate and schedule annual maintenance

Sue Pietsch

Liaison to Lakebridge 1, 2, 3

Contact as needed regarding mutual issues such as ring road, out lots

Sue Pietsch

Ad hoc Committees for Projects

Be on call as needed for association projects: Possible in the next year:

Kathy Fischer

*More needed

Rain gardens

Tree replacement

Fencing

New Homeowner Contact

Greet/distribute manuals/get contact info

Diane Nealey

Association Website

Maintain association communications on website

Glenn Kurkosky

Reminder

-EVERYONE needs to pick up after pets. This includes children as well as adults who walk animals.

- Make sure you turn off your outside water and cover your vent in the crawl space for winter.

- Please drive SLOW there are many children at play.

BOARD MEMBERS

President: Debby Kneibel

651/214-7522

debbykn@comcast.net

Vice Pres/ Repairs: Shannon Cobb

651/455-5815

Insurance/Lawn/Snow: Millie

651/451-3788

ACC: Sue Pietsch

651/455-7467

sue.pietsch@q.com

Happy Holidays